

Voucher Distribution Procedure

- The distribution is organized by the LEPL National Center for Educational Research (hereinafter referred to as the “Center”).
- The Center is responsible for carrying out the distribution process, verifying student identities, and handing over the vouchers.
- The purpose of the distribution is to motivate student participation in social research.
- All students are eligible who:
 - provided their data during the research process;
 - participated in the research;
 - agree to these rules by **December 8, 2025**, via the link sent by email, and indicate their name, surname, personal number, email address, and contact phone number.
- The distribution will take place on **December 15, 2025, at 14:00**.
- The winner will be selected **randomly, according to the following procedure**:
 - The distribution will be carried out on the following computer (Device ID: **75D34C0F-4747-4223-B946-79AF2355C0BE**).
 - The distribution process will be recorded using a screen-recording program.
 - The time will be verified by comparing it to **Google Time**; the verified time will be displayed on the screen throughout the process.
 - A new *Microsoft Excel Worksheet* will be opened on the computer, where the data will be sorted alphabetically and assigned a corresponding unique four-digit code.
 - The unique four-digit codes will be transferred to a new *Microsoft Excel Worksheet*, where the following command will be executed: **=RANDARRAY(15;1;1;X;TRUE)**
 - **=RANDARRAY** – random selection;
 - **15** – number to be selected;
 - **1** – number of columns;
 - **1** – minimum participant number;
 - **X** – maximum participant number.
 - After transferring the unique four-digit codes, pressing the **ENTER** key will reveal the 15 selected numbers.
 - Once the 15 numbers are revealed, they will be matched with the corresponding participant data.
 - The LEPL National Center for Educational Research will contact the identified students and provide them with a **500 GEL voucher**, which can be used in the **Zoommer** hardware store chain.
- The Center ensures the transparency of the process and the public announcement of the results. The results will be published on the Center’s website: www.ncer.gov.ge.
- A total of **15 students** will be identified during the distribution, and each will receive a **500 GEL voucher** (total fund: **7,500 GEL**), which can be used in the **Zoommer** hardware store network.
- Identified students may choose any hardware items at their own discretion and use the voucher to cover the cost (in whole or in part).
- The voucher will be handed over to the identified students in the Center’s building no later than **December 26, 2025**.
- The Center’s address is: **A. Politkovskaya 31a, third floor**.
- The winner must present an ID card or another document confirming their identity (e.g., passport, driver’s license), as well as a certificate from their higher education institution confirming that they were an active student during the **spring semester of 2025**.
- If the identified student does not appear by the specified deadline to receive the voucher or fails to meet any of the requirements, the voucher will be redistributed.
- If a participant has provided incorrect or incomplete information, he/she will be excluded from the distribution process.
- The voucher is **not subject to monetary compensation**.
- The Center is not responsible for technical issues (e.g., internet interruption, platform errors, incomplete or incorrect data).

- The rules and conditions of the distribution are publicly available on the **Center's website**.

Personal Data Protection

The participant agrees that, for the purpose of participating in the distribution, his/her personal data — namely, name, surname, personal number, telephone number, and email address — will be processed by the LEPL National Center for Educational Research (hereinafter, “the Center”) for the purposes of distributing vouchers within the framework of the *EuroStudent 9* research project. These data will not be transferred to third parties, except in cases provided for by law.

The Center ensures the confidentiality, security, and processing of personal data in accordance with the requirements of the Law of Georgia “**On Personal Data Protection**.” The data will be stored only for the period necessary to achieve the stated purpose, after which they will be deleted.

The participant has the right to:

- Request information regarding the processing of his/her personal data;
- Request access to the data, as well as their correction, deletion, or restriction of processing;
- Withdraw consent at any time;
- Contact the Personal Data Protection Service in case of a violation of his/her rights.

For additional information regarding the processing of personal data, the participant may contact the Center's Data Protection Officer at the following email address: nino.tetradze@ncer.gov.ge